



Seneca Street PTO
436 Seneca Street
Oneida, NY 13421
info@senecastreetpto.org

April 2019 General Meeting Minutes

Date, Time and Location: April 10, 2019, Seneca Street School Library, 6:00 P.M.

Meeting called to order by: Melisa Mannix, seconded by Jill Rodegher

Attendance: Kim Griffing, Sue McIntyre, Jill Rodegher, Penny Houser, Leslie Zimmerman, Melisa Mannix, Linda Buschatzke, Grace Nicholas

Agenda Items:

Box Tops, presented by Melisa Mannix: We raised \$246 in dimes alone. Plan to collect dimes again next year.

Treasurer's Report, presented by Leslie Zimmerman: Financial information was recently distributed to teachers. Balance information should also be distributed to parents. Current balance is \$12,573.

Earth Day Service Project, presented by Linda Buschatzke: Will take place after school on Wednesday, April 24th. Debrucques Greenhouses donated flowers to go home as a gift for participating families. Activities to include cleaning the playground, rock painting, and laying landscape edging. Lowes donated rock painting materials. Melissa Peebles will donate rocks.

Fifth Grade Dance, presented by Linda Buschatzke: Dance will be for fifth graders only. Marshall Pokrentowski to make playlist. Will serve pizza from Giovanni's Big Cheese. Idea to have a lip-synch contest. PTO will not provide funds for the dance, but we are looking for members who would like to volunteer to help.

Guest Speaker from ARISE, presented by Melisa Mannix: Bradford Burnham, a representative from ARISE, will be a guest speaker at our next PTO meeting on May 8th. ARISE works with students who have different needs. Bradford will discuss the services that ARISE can offer to families at our school.



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June Social, presented by Melisa Mannix: We have no one to chair our traditional end-of-year event. We need an event chair by May 8th, or the event will need to be cancelled. No date has been chosen yet, but June 21st is unavailable.

Inflatables, presented by Melisa Mannix: Vote to fund inflatables for the Field Days has been tabled at the request of the committee. The committee is working to raise funds with a school spirit week. A vote to approve remaining funding from PTO (if needed) will take place at the May 8th meeting.

Chris Poulos Assembly, presented by Linda Buschatzke: The PTO would like to fund an assembly by motivational speaker Chris Poulos. He speaks about a range of topics including bullying and being a good citizen. The cost of a one-hour assembly for grades K-5 is \$500.

Members present voted to approve funding the assembly.

Fifth Grade T-shirts, presented by Linda Buschatzke: Our principal would like to provide t-shirts as a gift to the fifth graders. The cost would be \$5.00 per shirt. Total cost for PTO would be \$205. Richard Dropp, who produced this year's school spirit and PTO shirts, would provide class t-shirts. Discussed the possibility of students creating designs and voting for the best. Another idea was to put the middle school mascot in the middle surrounded by each school's chosen design to symbolize coming together.

Members present voted to approve funding for fifth grade class t-shirts.

Upcoming Elections, presented by Melisa Mannix: Elections to fill officer roles for the 2019-2020 school year will take place during the next meeting on May 8th. All positions are subject to a vote annually. The secretary position will be vacant. The vice president will consider staying on if somebody will be a co-vice president. PTO would welcome "co's" for all positions to spread the workload. Any member who is interested in an elected role can contact the PTO to get their name on the ballot.

Committee chair positions are not subject to a vote, but also available. Jennifer Roberts is vacating the Communications Chair role. Anyone interested in a committee chair role can contact the PTO to volunteer.



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Open Discussion:

- Melisa Mannix heard from a parent at another school in our district that schools can receive 1,000 free bus miles for field trips. Penny Houser will look into this.
- Leslie Zimmerman suggested an amendment to the by-laws to improve handling of money. She would like to require two people to be present for counting of money following events. They will sign off on the total before turning over to the treasurer. Receipts for any reimbursements taken from event proceeds must be included when funds are turned over.
- Teacher Appreciation Week is coming up May 6-10th. There is not a formal committee for this, but volunteers are welcome and appreciated, especially with set-up and clean-up. The themes for each day are as follows: Monday – Breakfast, Tuesday – Salad Bar, Wednesday – Desserts, Thursday – Napoleon’s (catered), Friday – School Supplies. Sue McIntyre and Melissa Peebles offered to help. An online sign-up list is available at <http://bit.ly/donatetostaff>
- PTO has realized a need for a larger budget line-item for supplies. For example, the PTO now needs to supply its own colored paper for flyers. A vote to amend the budget will take place at the next meeting. Shelley Sgroi offered to donate colored paper.

Motion to Adjourn by Melisa Mannix, seconded by Jill Rodegher at 6:35 p.m.

The next meeting will take place on Wednesday, May 8th, at 6:00 p.m. in the school library.

Minutes compiled by Grace Nicholas, Secretary and Jennifer Roberts, Communications Chair.