



**Seneca Street PTO**  
436 Seneca Street  
Oneida, NY 13421  
[info@senecastreetpto.org](mailto:info@senecastreetpto.org)

## January 2018 General Meeting Minutes

January 9, 2019, Seneca Street School Library

**Meeting called to order by:** Melisa Mannix at 6:00 p.m.

**Attendance:** Melisa Mannix, Linda Buschatzke, Leslie Zimmerman, Grace Nicholas, Cindy Smith, Shelby Jones, Kim Griffing, Karen Pitoniak, Kathy Zangrilli, Penny Houser, Jenn Raux, Jill Rodegher, Sue McIntyre, Jennifer Dropp, Colleen Kahler, Jen Roberts, Steve Mannix, Giovanni Purpura

### Agenda Items

**Glow Bingo presented by Linda Buschatzke:** Still need volunteers. Also in search of a ground laser light to project during glow bingo. In need of snacks and drinks.

**Newsletter presented by Linda Buschatzke:** Next newsletter will go home on Jan. 15th. Two newsletters per month will be the only paper communications from the PTO. Flyers and other PTO-related papers will be attached to the newsletter.

**Treasurer's Report presented by Leslie Zimmerman:** We are making good progress in raising money. We have approximately \$12,000 in the bank.

**Box Tops presented by Melisa Mannix:** Rec Center location was not profitable. Housing Authority was good, but the box went missing. There was a collection box placed at Seneca Fields Apartments. "Who Rules the School" contest results so far: 10 girls, 8 boys. Ideas for a prize: snack, homework pass, bring a buddy?

Jennifer Roberts noted that we rank #6 in Box Tops earnings regionally (out of 148 schools). The idea of dimes instead of Box Tops is working out well. We can send a participating product list home and also post it for people to reference.

**Chuck E. Cheese Fundraiser presented by Colleen Kahler:** Flyers will be sent home on Friday. Chuck E. Cheese mascot will be at school during dismissal on 1/18 to hand out stickers to the children. When you go for the fundraiser, state that you're from Seneca Street. We will get 15% of sales. If \$3,000 in sales is earned then we get 20% of sales. Teachers get a free meal.

**Dance Party presented by Jennifer Roberts:** Scheduled for Friday, February 8<sup>th</sup> from 5:30 to 7:00 p.m. The theme is "Decades of Dance." The playlist is prepared and includes group dances like the Chicken Dance, Electric Slide, YMCA, etc. We will have fun games like Hot Potato, the Limbo, and dance-offs. Idea of a costume contest (dress as favorite decade, adults included). Refreshments could include root beer floats. Going to reach out to Oriental Trading for decoration donations.

**Future Events presented by Linda Buschatzke:** There are several fun nights scheduled on the event calendar. If teachers would like to run an event, the PTO can help. Parent volunteers are also welcome to chair future events. Without chairs and volunteers, events may need to be cancelled.

### Open Discussion

**Jennifer Roberts:** 501(c)(3) status can be achieved more easily and quickly than we previously thought because we raise less than \$50,000 annually. IRS form 1023EZ has a fee of \$275 and is estimated to take 2-4 weeks for approval. First need to file as a corporation with New York State at a cost of \$75.00. Once 501(c)(3) status is



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obtained, any donations to our PTO would be tax-deductible. Motion to start the process by Jill Rodegher, seconded by Colleen Kahler. Jennifer Roberts will start the paperwork.

**Cindy Smith:** Concerned about PTO having enough help. Has an article about building a volunteer base that she would like to share with us at the next meeting. Jill Rodegher suggested utilizing the room parents more. Linda Buschatzke pointed out that half of the classrooms don't have room parents.

Ideas for volunteers include Z club, Honors Society, and church confirmation classes. Sue McIntyre said that grandparents like herself will volunteer, but would like clear directions about what is needed from them.

**Motion to Adjourn:** 7:15 p.m. by Jennifer Roberts, seconded by Sue McIntyre.

**Next meeting is Wednesday, February 13th. at 6 p.m. in the Seneca Street School library.**

**Meeting Minutes compiled by Grace Nicholas, Secretary and Jennifer Roberts, Communications Chair.**